

# CHACOMBE PARISH COUNCIL

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Minutes of a meeting of the Parish Council held on **Monday 8<sup>th</sup> January 2024** at **7pm** at Chacombe Village Hall

Present: Cllr Taylor, Cllr Tustian, Cllr Jenkins, Clerk.

In attendance – 1 member of the public.

**72) Public Time from 7-7:15pm** – The member of the public asked if the Parish Council (PC) has submitted a response to the Huscote Farm planning application. The Chairman advised that the PC hasn't yet submitted a response as it is on this agenda but once the response has been agreed at tonight's meeting the response will be submitted before the deadline. The parishioner also raised concerns about a car that is regularly parked on the verge on Thorpe Road damaging the grass.

*The parishioner left the meeting at 7:06pm.*

**73) Apologies** – Apologies received - Cllr Wright, and Cllr Williams. Apologies accepted – None.

**74) Declaration of interests on items on the agenda** – None.

**75) To approve the minutes of the meeting held on 04.12.23** – The minutes were proposed, agreed, and duly signed.

**76) Outstanding matters/actions from previous meetings**

- a) Status of defibrillators
  - i) School site – This is now installed and is working. **Cllr Wright to complete the monthly checks on the defib going forward.**
  - ii) The Ring – Cllr Williams has completed the monthly check and registered it on The Circuit.
- b) Website updates – A quote of £750 to complete the changes to the website to make it more of a 'village hub' has been received. Proposed and agreed. **Clerk and Cllr Williams to organise the updates with Sheerclass.**
- c) To receive quotes for a scrape and sand of wooden seats on Thorpe Road and the Plantation – Defer to next meeting.
- d) Update re adding signatories to the bank mandate – All councillors should have received their documents from Unity Bank asking them to register for online banking. Cllr Taylor has managed to access the online banking. **Cllrs Taylor, Wright, and Jenkins to arrange their access asap.**
- e) Councillor vacancies – Confirmation has been received that the PC can co-opt to fill the remaining vacancies. **Clerk to put an article in the next Chacombe Chimes to advertise the vacancies.**

**77) Planning Applications received**

**23/03428/OUT - OS Parcel 7921 South Of Huscote Farm And North West Of County Boundary, Daventry Road, Banbury.** Outline planning application for the construction of up to 140,000 sqm of employment floorspace (use class B8) with ancillary offices and facilities and servicing and infrastructure including new site accesses. Internal roads and footpaths, landscaping including earthworks to create development platforms and bunds, drainage features and other associated works including demolition of the existing farmhouse. **Object. The full response can be found on the Cherwell District Council planning portal.**

**2023/8091/FULL - 54 Thornhill, Chacombe.** Proposed rear and porch extension with detached garage / workshop with associated internal and external works. **Support.**

**Planning decisions received - None**

**78) To consider what the council can do to conserve and enhance biodiversity in the area** – Defer to next meeting.

**79) Finance**

- a) Approval of the bank statement balances as at 02.01.24 of £1,131.08 and £21,529.07 – Cllr Taylor confirmed the balances stated are correct.
- b) To confirm completion of the quarterly asset check and consider any actions required – Zones 2 and 3 have been completed. **Cllr Wright to complete a check on Zone 1 before next meeting.**
- c) To confirm completion of the third quarterly (Oct to Dec) financial check – Cllr Taylor confirmed the check has taken place and all was found to be in order.
- d) Proposal to purchase 2 storage units for use by the Sports & Social Club and the Village Hall at a cost of £5k + VAT – It was proposed and agreed that the PC are in favour of purchasing the storage units provided sufficient funding can be obtained from various sources. **Clerk to place the order when funding has been confirmed.**
- e) To agree the budget and resulting precept for the 2024-25 financial year – It was proposed and agreed to set a budget of £24,120 resulting in a precept of 20,019 with the difference being funded by income. **Clerk to submit precept demand.**
- f) To note and approve the following payments and receipts:

**Payments made since last meeting using delegated powers:** Proposed and agreed.

|          |               |                                           |         |
|----------|---------------|-------------------------------------------|---------|
| 20.12.23 | Andrew Taylor | Bin bags and refreshments for Dec meeting | £28.15  |
| 20.12.23 | Kirsty Buttle | Salary, office, and expenses Dec          | £563.67 |
| 20.12.23 | HMRC          | Tax Dec                                   | £9.00   |
| 31.12.23 | Unity Bank    | Account fee                               | £18.00  |

**Receipts:** Noted.

|          |                             |                                   |         |
|----------|-----------------------------|-----------------------------------|---------|
| 03.11.23 | WNC                         | Grass cutting funding for 2023-24 | £158.62 |
| 18.12.23 | Butlers Marston PC          | Contribution to Clerk's laptop    | £112.22 |
| 20.12.23 | Farnborough PC              | Contribution to Clerk's laptop    | £112.22 |
| 21.12.23 | Hornton PC                  | Contribution to Clerk's laptop    | £112.22 |
| 22.12.23 | Sibford Ferris PC           | Contribution to Clerk's laptop    | £112.22 |
| 22.12.23 | Warmington and Arlescote PC | Contribution to Clerk's laptop    | £112.22 |
| 27.12.23 | Sibford Gower PC            | Contribution to Clerk's laptop    | £112.22 |
| 27.12.23 | Overthorpe PC               | Contribution to Clerk's laptop    | £112.22 |
| 31.12.23 | Unity Bank                  | Interest                          | £149.29 |

**80) Information exchange** – None.

Meeting closed @ 7:42pm.

**Date of next meeting – 5<sup>th</sup> February 2024**

Signed..... Date.....