

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombe-parish-council.org.uk

MINUTES of a meeting of the Parish Council held on **Monday 2nd March 2026** at **7pm** at Chacombe Park Care Home

Present: Cllr Taylor, Cllr Wright, Cllr Merrow-Smith, Cllr Jenkins.

In attendance – 1 member of the public, Clerk.

71) Public Time from 7-7:15pm – None.

72) Apologies – Apologies received - Cllr Williams, and Cllr Tustian. Apologies accepted – None.

73) Declaration of interests on items on the agenda – None.

74) To approve the minutes of the meeting held on 05.01.2026 – The minutes were proposed, agreed, and duly signed.

75) Outstanding matters/actions from previous meetings

- ii) Update re defibrillator training session – The session has been booked for 7:30pm on 24th March at Chacombe Park Care Home. Currently there are 17 people signed up to take part.

76) Update from the Police Liaison (PLR), and Neighbourhood Watch Co-ordinator (NHWC) – The new PLR and NHWC co-ordinator attended to ask what the Parish Council (PC) considers the purpose of the roles to work out the best way to approach the roles. It was agreed that the main way Neighbourhood Watch helps in villages currently is for people to be aware if their neighbours are away, and look out for any suspicious behaviour in the village, but Chacombe is already quite a close knit community and people already do this. Fortunately crime is also low in the parish. The NHWC and PLR roles are more about being a point of contact for residents if they have any concerns, and to share useful information provided by the Police and NHW groups. The NHWC/PLR will be at the Annual Parish Meeting giving residents the opportunity to speak to him about any concerns they have.

77) To ratify the decision made between meetings to cancel the existing dog waste bin emptying contract with Marcus Young Landscapes and appoint The Shield Group on a 2 year contract with a charge of £3 per bin per week – Proposed and agreed.

1 member of the public left the meeting at 7:29pm.

78) To consider a response to the Parish & Town Council Election Recharge Consultation – It was agreed that Option C seems to be the best option as individual parishes pay a charge based on their size so smaller parishes will not be subsidising larger parishes. **Clerk to submit a response in support of Option C.**

79) To consider a response to the consultation on the West Northants Council (WNC) Regulation 18 Draft Local Plan – The Local Plan proposes a minimum of 28 new homes in Chacombe. It was agreed that the parish does not have the facilities to take on an additional 28 + homes so the PC should object to this allocation. **Cllr Wright to write an objection on behalf of the PC to be submitted by the clerk.**

80) Status of defibrillators – The new battery for the school defib has been ordered.

- i) School site
- ii) The Ring

81) Planning applications received - None

Planning decisions received – None

Notifications of Tree Work Received

2026/0559/TCA – 10 Silver Street North, Chacombe. T1 - birch - proposal to section fell to ground level. T2 - adjacent birch - proposal to remove limb over shed. T3 - ash - proposal to remove lowest primary limb (on southern side of crown) over neighbours roof. Crown lift to 4 metres all round.

82) Finance

- a) Approval of the bank statement balances as at 25.02.26 of £327.33 and £31,901.27 – Cllr Taylor confirmed the balances stated are correct.
- b) To confirm completion of a quarterly asset inspection and agree any actions required – Cllr Taylor has completed the check of Z2 and no issues were raised. **Cllr Williams and Cllr Wright to send their report to the Clerk asap.**
- c) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

31.12.25	Unity Bank	Account fee	£6.00
27.01.26	Chacombe Chimes	Annual donation	£700.00
27.01.26	E-on Energy Solutions	Streetlight maintenance quarter ending Dec 25	£79.20
27.01.26	Kirsty Buttle	Salary and office Jan 26	£592.98
27.01.26	HMRC	Tax and NI Jan 26	£30.36
30.01.26	NEST	Pension Jan 26	£43.36
27.01.26	SSE	Streetlighting 1st to 11th Aug 25	£47.07
31.01.26	Unity Bank	Account fee	£6.00
03.02.26	John Baldry	Reinstall dog waste bin	£85.84
03.02.26	Chacombe Village Hall	Hall hire Jul to Dec	£28.00
24.02.26	Kirsty Buttle	Salary and office Feb 26	£592.78
24.02.26	HMRC	Tax & NI Feb 26	£30.56
24.02.26	Kirsty Buttle	Reimbursement defib battery	£246.00

Receipts: Noted.

31.12.25	Unity Bank	Interest	£198.45
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To approve payment of the following invoices that were set up but not cleared before publication of the agenda: Proposed and agreed.

NEST	Pension Feb 26	£43.36
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83) Information exchange – Cllr Merrow-Smith recently attended a village hall meeting on behalf of Cllr Taylor as the village hall meeting day has been changed to a Wednesday which Cllr Taylor cannot attend. Feedback has been provided from that meeting. One issue raised was the possibility of registering the village hall land which may need to include the PC as the custodian trustee. **Clerk to look into process and costs of registering land to include the allotments, Village Hall, and playing field.**

Concerns have been raised about the condition of the road on Church Lane. **Clerk to find out if Highways are responsible for maintaining the road.**

School parking issues have been raised again. It was agreed that the **Clerk should ask the PLR if he can ask the police if there is any resource available to support managing this issue.**

There will be a working party on Berry Close on 16th and 17th March.

Cllr Wright left the meeting at 8:38pm.

A resident has sent a report to West Northants Council regarding the numerous potholes in the parish. Residents should continue to report potholes on Fixmystreet to try to get them repaired. Some of the wooden posts on the verge near the Village Hall and the pub are missing or rotten/damaged. **Cllr Taylor to take pictures of the posts and report them on Fixmystreet** as it is believed they are the responsibility of West Northants Council.

Date of next meeting – 13th April 2026

Meeting closed @ 8:49pm

Signed..... Date.....