

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 2nd September 2024** at **7pm** at Chacombe Village Hall

Present: Cllr Taylor, Cllr Wright, Cllr Tustian, Cllr Williams, Cllr Lester.

In attendance – 0 members of the public, Clerk.

41) Public Time from 7-7:15pm – None.

42) Apologies – None.

43) Declaration of interests on items on the agenda – None.

44) To approve the minutes of the meeting held on 01.07.24 – The minutes were proposed, agreed, and duly signed.

45) Outstanding matters/actions from previous meetings

- a) Status of defibrillators
 - i) School site - The new defib pads have been received and will be installed asap.
 - ii) The Ring - The check has been completed and all is functioning as it should be.
- b) Website updates – **Cllrs Taylor and Williams to chase up Sheerclass to meet to discuss the next steps.**
- c) Update re Cllr Jenkins and Cllr Wright getting access to online banking – Cllr Wright now has access to the online banking. **Clerk to contact Cllr Jenkins to see where he is with this.**
- d) Consideration of dates to hold a public session for Defibrillator and CPR Training – **Cllr Wright to chase up the school.**

46) Planning Applications received

2024/3040/FULL – Rickyard Barn, Castle Farm, Middleton Road. Installation of 60m x 20m menage with 1.5m post & rail perimeter fence. **No representation made. APPROVED.**

Planning decisions received

2024/2876/FULL – 54 Thornhill, Chacombe. Single Storey Front and Rear Extension with Detached Garage / Workshop. **Approved.**

2024/0483/FULL and 2024/0484/LBC - 1 Thorpe Road, Chacombe. Proposed internal and external alterations to the existing Public House at Ground Floor Level involving internal works to form a new opening through an existing internal wall, to add new internal fixed seating, and external works to relocate an existing LPG tank on the site, with a new timber fenced enclosure, removal of existing fencing and a timber shelter, and the addition of new pergola shelters, new fencing, new festoon lighting and timber support posts, and the formation of a new opening in an existing low patio wall. **Approved.**

2024/0356/LBC - Sundial Cottage, 1 Wesley Place, Chacombe. Listed building consent for replacement of asbestos roof slates with concrete grey roof tiles. **Approved.**

47) Finance

- a) Approval of the bank statement balances as at 27.08.24 of £157.23 and £19,733.60 – Cllr Williams confirmed the balances stated are correct.
- b) To confirm completion of the quarterly asset checks and agree any actions required – The checks have taken place and the only issues raised are about lamps that are obscured by vegetation.
- c) To confirm completion of the first quarterly (Apr to Jun) Internal Controls financial check for 2024-25 - Cllr Williams confirmed the check has taken place and all was found to be in order.
- d) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

01.07.24	SSE	Streetlighting May 2024	£66.04
06.08.24	E-on	Streetlighting maintenance qtr ending 30 June	£79.20
06.08.24	Complete Ground Management	Grass cutting 19th June	£396.00
06.08.24	Kirsty Buttle	Salary and office July	£557.08
06.08.24	HMRC	Tax July	£4.00
30.06.24	Unity Bank	Account fee	£18.00
31.07.24	SSE	Streetlighting Jun 24	£63.95
27.08.24	Complete Ground Management	Grass cutting 10th and 26th July	£618.00
27.08.24	Chacombe Village Hall	Hall hire Jan to Jul 2024	£49.00
27.08.24	Kirsty Buttle	Salary and office Aug	£557.28
27.08.24	HMRC	Tax Aug	£3.80

Payment of the following invoices: Proposed and agreed.

Kirsty Buttle	Pads for defibrillator at school	£79.20
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Receipts: Noted.

30.06.24	Unity Bank	Interest	£159.92
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48) Proposal to adopt the following updated policies: Both policies were proposed and agreed.

- a) Financial Regulations (based on the recently published NALC updated Financial Regulations)
- b) Scheme of Delegation

49) Information exchange – Concerns were raised about the condition of the pavement near the pub where the recent water leak and repair has taken place. **Cllr Taylor will have a look at the repair completed to consider if the issue needs to be reported.**

Meeting closed @ 7:44pm

Date of next meeting – 7th October 2024

Signed..... Date.....