

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

MINUTES of a meeting of the Parish Council held on **Monday 5th January 2026** at **7pm** at Chacombe Park Care Home

Present: Cllr Taylor, Cllr Williams, Cllr Tustian, Cllr Wright, Cllr Merrow-Smith, Cllr Jenkins.

The meeting started 7:50pm due to a previous meeting over running.

In attendance – 0 members of the public, Clerk.

58) Public Time from 7-7:15pm – None.

59) Apologies – None.

60) Declaration of interests on items on the agenda – None.

61) To approve the minutes of the meeting held on 01.12.25 – The minutes were proposed, agreed, and duly signed.

62) Outstanding matters/actions from previous meetings

- ii) Concerns re lack of contact from Dog Waste bin emptying contractor re missed collections and repair of the damaged bin post at Berry Close – Further collections have been missed throughout December. The Clerk has continued to try to get in touch with the contractor but is not getting any response. It was agreed that the **Clerk should obtain quotes for alternative service providers while still trying to get contact with the current provider. Cllr Taylor to speak to John Baldry about repairing the bin outside Berry Close.**

63) Status of defibrillators – Both checked and fully functional.

- i) School site
- ii) The Ring

64) PC support to Village Groups – A meeting was held with members of a number of the village groups prior to the PC meeting. All groups have been asked to consider what activities they would likely be doing over the next couple of years, provide dates, and details of what help they would need with these so residents can be consulted at the Annual Village Meeting in April. It was suggested that improvements are needed to coordinate communications about activities/events in the village. It was felt that the Chacombe Chimes is the primary resource for information sharing but that it may reach a wider audience if it could be e-mailed out to anyone who would like an electronic copy. The PC website has an e-mailing function that would cover any GDPR subscribe/unsubscribe requirements. **Cllr Williams to contact the editor of the Chacombe Chimes to ask if she would be happy for the PC to send out electronic copies** and, if she agrees, **Clerk to ask website provider to set up an option on the website to sign up to receive electronic copies of the Chimes.** It was also thought that another way the PC could help the Playing Fields group would be to investigate adding their mowing requirements into the existing PC contract. **Cllr Taylor to speak to residents who manage the playing field to ask if they would like any help with the mowing.**

65) To appoint a new parish Police Liaison Representative (PLR) and Neighbourhood Watch Co-ordinator (NHCW) – It was proposed and agreed to appoint Brian Riddell as the PLR and NHCW. **Clerk to provide Brian's details to the relevant organisations.**

66) Planning applications received - None

Planning decisions received - None

67) To receive a Notice to an adjoining owner of a proposed registration Land on the south side of Thorpe Road (adjacent to the Village Hall) and consider any response – No comment.

68) To consider organising a defibrillator training session – After some discussion it was agreed that the **Clerk should organise a session at Chacombe Park Care Home** on Tuesday 24th March (7 or 7:30pm to 9pm) or failing that 17th March, subject to availability of St John Ambulance to run the session.

69) Finance

- a) Approval of the bank statement balances as at 30.12.25 of £258.84 and £35,302.82 – Cllr Williams confirmed the balance of £258.84 but noted there had been a typo in the other balance which should say £34,302.82.
- b) Proposal to make a donation of £700 to the Chacombe Chimes – Proposed and agreed. **Clerk to arrange payment.**
- c) To agree the budget and resulting precept for 2026-27 – It was agreed to set a budget of £26,045, resulting in a precept of £24,724. **Clerk to submit precept request form.**
- d) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

30.11.25	Unity Bank	Account fee	£6.00
24.12.25	Andrew Taylor	Refreshments for Dec meeting	£13.80
24.12.25	Complete Ground Management Ltd	Grass cutting 4th Nov	£409.80
24.12.25	Kirsty Buttle	Salary and office Dec	£592.98
24.12.25	HMRC	Tax & NI Dec	£30.36

Receipts: None

To approve payment of the following invoices: Proposed and agreed.

NEST	Pension Dec	£43.36
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70) Information exchange – The meeting venue for future meetings was discussed. It was agreed that as the meeting room at Chacombe Park Care Home has been offered free of charge and provides a larger room in a quieter setting with more parking (due to the other activities taking place at the Village Hall on Monday evenings) future meetings should be held at Chacombe Park. The PC is aware that this will have a minor impact on the Village Hall income in relation to lettings but the PC has included a considerable amount for the Village Hall in the 26-27 budget to help them fund a replacement kitchen which will more than offset the reduction in income. The meeting dates for the remainder of 2026 were confirmed as 2nd Mar, 13th Apr – Annual Village Meeting only, 11th May, 1st Jun, 6th Jul, 7th Sep, 5th Oct, 7th Dec. **Clerk to book meeting room for those dates.**

Meeting closed @ 9:50pm

Date of next meeting – 2nd March 2026

Signed..... Date.....