

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 6th March 2023** at **7pm** at Chacombe Village Hall

Present: Cllr Taylor, Cllr Jenkins, Cllr Wilkin, Cllr Castle, Cllr Tustian, Clerk.

In attendance – 1 members of the public.

103) Public Time from 7-7:15pm – A parishioner raised the following issues:

- Some of the street signs are getting rusty and one of the finger posts has fallen off. The parishioner has reported it on Fixmystreet but no response has been received. **Cllr Wilkin to report on Fixmystreet.**
- The public footpath sign going up to Chacombe Park on the drive to the left at the kissing gate has disappeared and the West Northants Council Rights of Way team won't replace it so the parishioner wondered if the Parish Council (PC) could replace it. **Cllr Wilkin to report on Fixmystreet.**
- Potholes – Can the PC do something strategically with Highways as parishioners are reporting them and they are being fixed but the joins aren't being done well and they are opening up again? Cllr Castle advised that he has raised this with Helen Howard at Highways during discussions around speeding and she advised that they have no funds to complete full resurfacing so they will only patch up the holes. It was suggested that Highways could be asked to ensure they are working to streetworks standards as would be expected of any contractors they appoint. **Cllr Jenkins to get a copy of the specification.**
- How is the PC tackling the Huscote Farm proposal? The PC advised they have made responses to the previous application and appeal but the most recent application has been closed due to Cherwell District Council (CDC) issuing a 'Decline to determine' notice (see item 108) so no response is required.

104) Apologies - Apologies received - Cllr Wright. Apologies accepted – None.

105) Declaration of interests on items on the agenda – None.

106) To approve the minutes of the meeting held on 06.02.23 – The minutes were proposed, agreed, and duly signed.

107) Outstanding matters/actions from previous meetings

- a) Possible speed reduction methods in the parish – Cllr Castle will now contact the CEO, and Parish Liaison Officer at West Northants Council (WNC) to try to get the issues resolved as promises made months ago by WNC have still not been fulfilled.
- b) Defibrillator relocation – The defibrillator and cabinet has arrived and is being stored by Cllr Jenkins. **Cllr Jenkins to send details of electrical specification for installation to Clerk in order for the Clerk to get further quotes.**
- c) Status of existing defibrillator – The defibrillator has been checked and is active.
- d) To confirm completion of the quarterly asset safety check and address any issues raised – Zones 2 and 3 have been completed with minor issues re vegetation growing around lamp posts being the only issues raised on PC assets. It was noted that the bus stop shelter which is owned by Stagecoach looks like it needs some repair. **Cllr Taylor to contact Stagecoach. Cllr Wright to complete the check on Z1 for the next meeting.**

108) Planning applications received

WNS/2023/0249/FUL - Berry Furze, 12 Silver Street, Chacombe. Single storey rear extension. **Support.**

23/00349/OUT - OS Parcel 5616 South West Of Huscote Farm And East Of Daventry Road Banbury. The construction of up to 140,000 sqm of employment floorspace (Use Class B8 with ancillary offices and facilities) and servicing and infrastructure including new site accesses, internal roads and footpaths,

landscaping including earthworks to create development platforms and bunds, drainage features and other associated works including demolition of the existing farmhouse - All Matters Reserved - re-submission of 22/01488/OUT. **No response required as Cherwell District Council (CDC) have issued a 'Decline to determine' notice.**

Planning decisions received - None

109) Coronation Celebrations

- a) General arrangements for the event to be held on Sunday 7th May 2023 – There will be a picnic party in the park from midday with a few stalls and entertainment activities. The pub will provide a hot food stall. In the evening a large screen will show the concert from Windsor Castle. **Clerk to apply for a Temporary Event Notice for selling alcohol on Berry Close outside the pub.**
- b) Proposal to purchase souvenirs for the Coronation Celebration event at a total cost of £1,200 plus VAT – Proposed and agreed. **Clerk/Cllr Taylor to place order.**
- c) To agree a budget for children's activities such as a bouncy castle, helter skelter or similar – It was proposed and agreed to budget £1,300 for this including other entertainment such as the tv screen. **It was agreed that Cllr Taylor in conjunction with the Clerk can book the relevant services up to the total budget agreed.**

110) Request from West Northants Council (WNC) for Parish Councils to consider taking part in No Mow May – Cllr Taylor has spoken to the scheme manager at WNC. Due to the Coronation Celebrations this may not work. It was agreed that **Cllr Taylor should speak to the grass cutting contracting to see if Chacombe has a cut due late in April** which will mean that the grass will still be neat enough for the Coronation Celebrations, in which case 'No Mow May' may be an option.

111) Proposal to make a donation of £935 to the Chacombe Chimes – Proposed and agreed.

112) Finance

- a) Approval of the bank statement balances as at 28.02.23 of £19,534.12 and £167.06 – Cllr Wilkin confirmed the balances stated are correct.
- b) To review the spend against budget to 28.02.23 – The councillors confirmed that the report has been received and no concerns were raised.
- c) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

16.02.23	DD	SWALEC	Streetlighting 4 Jan to 1 Feb 2023	£29.27
23.02.23	BACS	Kirsty Buttle	Defibrillator and mount	£1,432.80
23.02.23	BACS	Kirsty Buttle	Salary and office February	£505.59
23.02.23	BACS	HMRC	Tax February	£10.60

Invoices yet to be paid: Proposed and agreed.

Andrew Taylor	Bin bags	£10.00
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Receipts: None

113) Plans for the Annual Parish Meeting (APM) – The APM will take place immediately before the April meeting of the PC at 6:45pm. **Clerk to contact village organisations to ask if they want to provide a report.**

114) Information exchange – None.

Meeting closed @ 8:50pm

Date of next meeting – 3rd April 2023

Signed..... Date.....