

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombe-parish-council.org.uk

Minutes of a meeting of the Parish Council held on **Monday 5th February 2024 at 7pm** at Chacombe Village Hall

Present: Cllr Taylor, Cllr Tustian, Cllr Wright, Cllr Williams, Clerk.

In attendance – 0 members of the public, District Councillor Rosie Herring.

81) Public Time from 7-7:15pm – District Councillor Herring advised that there are a number of consultations going on at the moment. The post 16 school transport consultation is the consultation most likely to have an impact on parishioners so Cllr Herring asked if the Parish Council (PC) will publicise the consultation in the parish. It was agreed that the **Clerk should include information about the consultation in the next Chacombe Chimes.**

82) Apologies – None.

83) Declaration of interests on items on the agenda – None.

84) To approve the minutes of the meeting held on 08.01.24 – The minutes were proposed, agreed, and duly signed.

85) Outstanding matters/actions from previous meetings

- a) Status of defibrillators
 - i) School site – **Cllr Wright to check the defib along with the expiry dates for the pads in the defib.**
 - ii) The Ring – Cllr Williams confirmed the check has been completed.
- b) Website updates – No further update. **Clerk to follow up.**
- c) To receive quotes for a scrape and sand of wooden seats on Thorpe Road and the Plantation – Defer to next meeting.
- d) Update re adding signatories to the bank mandate – Cllr Williams has now managed to get access to the online banking. **Cllr Wright and Cllr Jenkins to complete their online banking registration asap.**
- e) Councillor vacancies – No applications received.

Cllr Herring left the meeting at 7:20pm.

86) Planning Applications received

2024/0002/OUT - Land adjacent to Weavers, 17 Banbury Road, Chacombe. Outline application with all matters reserved for new dwelling [Resubmission of plans approved under S/2020/2003/OUT]. **No representations made.**

2024/0357/FULL – Weavers, 17 Banbury Road, Chacombe. Erection of a single storey timber garden room to replace shed. **Support.**

2024/0302/FULL – 19 Thornhill, Chacombe. Proposed single storey front extensions with associated internal and external works. **Support.**

2023/6035/FULL – Barns to the East, Chinner Farm, Thorpe Road, Chacombe. Conversion and extension of redundant farm building to form two residential units (part retrospective). **No comment.**

Planning decisions received - None

87) Proposal to adopt a Biodiversity Policy as part of the new Biodiversity Duty placed on Parish Councils – Proposed and agreed.

88) Proposal to arrange and fund public sessions for Defibrillator and CPR Training, and a Fraud and Scam Awareness session with the police – It was agreed to hold the Fraud and Scam Awareness session on 14th March. **Clerk to put details in the next Chacombe Chimes.** It was agreed that a Defibrillator and CPR training sessions should be organised on a Sunday. **Clerk to contact St John Ambulance to arrange a session.**

89) Finance

- a) Approval of the bank statement balances as at 30.01.24 of £340.97 and £19,929.07 – Cllr Taylor confirmed the balances stated are correct.
- b) To confirm completion of the quarterly asset check for zone 1 and consider any actions required – Cllr Wright confirmed the check has been completed and no issues were raised.
- c) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

15.01.24	Bluefair Ltd	Storage container	£3,048.00
19.01.24	SSE	Streetlighting November 23	£63.85
24.01.24	E-on Energy Solutions	Streetlighting maintenance qtr ending Dec 23	£79.20
24.01.24	Chacombe Village Hall	Hall hire Jul to Dec 23	£35.00
24.01.24	Kirsty Buttle	Salary and office Jan 24	£552.28
24.01.24	HMRC	Tax Jan 24	£8.80

Receipts: Noted.

29.01.24	Sports & Social Club	Donation to Coronation Celebrations costs	£1,284.80
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90) Information exchange – None.

Meeting closed @ 7:48pm

Date of next meeting – 4th March 2024

Signed..... Date.....