

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 2nd December 2024** at **7pm** at Chacombe Village Hall

Present: Cllr Tustian, Cllr Lester, Cllr Taylor, Cllr Wright.

In attendance – 0 members of the public, Clerk.

61) Public Time from 7-7:15pm – None.

62) Apologies - Apologies received - Cllr Williams, and Cllr Jenkins. Apologies accepted – None.

63) Declaration of interests on items on the agenda – None.

64) To approve the minutes of the meeting held on 07.10.24 – The minutes were proposed, agreed, and duly signed.

65) Outstanding matters/actions from previous meetings

- a) Status of defibrillators – Both defibrillators have been checked and are in working order.
 - i) School site
 - ii) The Ring
- b) Website updates – No further updates. **Meeting to be agreed with web developer.**
- c) Update re Cllr Jenkins getting access to online banking – Defer to next meeting due to Cllr Jenkins' absence.
- d) Consideration of dates to hold a public session for Defibrillator and CPR Training – The Clerk has sent possible dates to the WI who had the list of people who were interested and the responses have been brought to this meeting by Cllr Taylor. Availability of those interested is mixed so it was felt that it is now too short notice to arrange the preferred date in December. It was agreed that the **Clerk should ask St John Ambulance for their availability in Jan to Mar 25** and the PC will choose a date and advertise that session. The available dates are limited by Village Hall availability so it was agreed that other venues in the village such as the school should be contacted to find out if they would be willing to allow their venue to be used for a defib and CPR training session. **Cllr Taylor to contact the school to see if their hall would be available for a session if the Village Hall is not available.**

66) Planning Applications received

2024/4794/FULL – Appletree Barn, Thorpe Road, Chacombe. Change of use and alteration of agricultural building (Use Class Sui Generis) to a dwelling (Use Class C3). **No representation made.**

2024/4723/LBC – Beeches, 37 Banbury Road, Chacombe. Listed building consent for the installation of electric vehicle charging point. **No representation made.**

Planning decisions received – None.

Notification of tree work received

2024/5152/TCA – Challis, 5 The Ring, Chacombe. Pollard to 1 x Willow Tree & Mixed Leylandii and Elder.

2024/5229/TCA – Chacombe House Lodge, 21 Banbury Road, Chacombe. Remove deadwood from 1 x oak tree & 1 x lime tree plus sever ivy section. Fell to 1 x cedar tree, 2 oak trees, 2 x pine trees & 1 failed oak stem. Reduce 1 x horse chestnut tree to a standing stem at approximately 4 metres in height.

2024/5267/TCA - St Peters and St Pauls Church, Church Lane, Chacombe. Crown raise to 1 x Beech Tree. Fell 1 x Scots Pine Tree (Dead).

- 67) To consider whether a Parish Council response should be submitted to the consultation regarding enabling remote attendance and proxy voting at local authority meetings – It was proposed and agreed to submit a PC response. **Clerk to submit the responses that were agreed at the meeting.**
- 68) **Accessibility and maintenance of footpaths within Chacombe Parish** – A Cllr noted that there are a number of areas where the public rights of way are not clear and asked what the process is for managing the public rights of way. The PC advised that the PC can appoint Footpath Wardens in the parish and Chacombe currently has only one. It was proposed and agreed to appoint Cllr Lester as the parish councillor responsible for footpaths and as a Footpath Warden.
- 69) **Preparations for 2025 Parish Elections** – PC elections will take place in May. All current councillors will stand down and will need to reapply via the official application process through West Northants Council (WNC) should they wish to re-stand. It was agreed that the **Clerk should publish various notices to make parishioners aware of the elections and their right to apply to join the PC** at the appropriate times.

70) Finance

- Approval of the bank statement balances as at 26.11.24 of £225.63 and £28,877.40 – Cllr Taylor confirmed the balances stated are correct.
- To confirm completion of a quarterly asset inspection and agree any actions required – Cllr Taylor has completed Zone 2 and no issues raised. **Cllrs Wright and Williams to complete their checks before the next meeting.**
- To consider the draft budget for the 2025-26 financial year – The draft budget was reviewed and discussed. **Cllr Taylor to confirm next year's prices with the grass cutting contractor before the next meeting.**
- To note the NJC agreed increase to the clerk's payscale to be backdated to Apr 24 – Noted and implemented.
- To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

04.11.24	Andy Taylor	Bin bags and gloves	£16.50
04.11.24	Kirsty Buttle	Salary Oct, back pay, and office	£662.55
04.11.24	HMRC	Tax Oct	£30.20
04.11.24	Complete Ground Management	Grass cutting 19th Sep	£222.00
31.10.24	SSE	Streetlighting Sep 24	£63.95
31.10.24	Unity Bank	Account fee	£5.40

Payments yet to be made: Proposed and agreed.

Royal British Legion	Poppy Wreath donation	£50.00
Complete Ground Management	Grass cutting 25th Oct	£222.00
Kirsty Buttle	Salary Nov and backpay to Sep	£605.74
HMRC	Tax Nov	£16.00

Receipts: None

71) Information exchange – None.

Meeting closed @ 8:29pm.

Date of next meeting – 6th January 2025

Signed..... Date.....