

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 3rd July 2023** at **7pm** at Chacombe Village Hall

Present: Cllr Taylor, Cllr Jenkins, Cllr Wright, Cllr Tustian, Cllr Castle, Cllr Wilkin.

In attendance – 2 members of the public.

35) Public Time from 7-7:15pm – The following comments were raised during public time.

- Footpath access along Thorpe Road (the lower path on the north side of the street). Overhanging branches etc.
- Corner of Banbury Road footpath between the pub and Banbury Road has overhanging branches. The property is currently empty as the previous owner passed away. Needs a petrol hedge trimmer.
- There is no drop kerb on Banbury Road by the care home. POST MEETING NOTE – there is an extensive area of dropped kerb opposite the care home entrance.
- Overhanging branches on Wardington Road as you enter the village. There is also a tree which prevents long views down Banbury Road towards Banbury.

36) Apologies – Apologies received – Cllr Williams, and Clerk. Apologies accepted – None.

37) Declaration of interests on items on the agenda – None.

38) To approve the minutes of the meeting held on 05.06.23 – The minutes were proposed, agreed, and duly signed.

39) Outstanding matters/actions from previous meetings

- a) Possible speed reduction methods in the parish – Cllr Castle has had a one line email response.
- b) Status of existing defibrillators and proposal to purchase a new defibrillator cabinet for the defibrillator at the school at a cost of £475 + VAT – Proposed and agreed. **Clerk to order cabinet.**
- c) Update re concerns raised about the state of the roads /potholes through the village – No update. **Item to be removed from agenda until any updates are available.**
- d) To consider taking out a streetlighting maintenance contract with E-on at a cost of £8 per lantern per year – Proposed and agreed. **Clerk to arrange contract.**
- e) Proposal to instruct a website update starting in August 2023 at a cost of £400 – Proposed and agreed. **Clerk to arrange updates.**
- f) To confirm arrangements for the maintenance required on the following items raised on the recent asset inspection:
 - Ivy on lamp 10 – **To be completed by Cllr Wilkin.**
 - Scrape and sand of wooden seats on Thorpe Road and the Plantation – It was proposed and agreed to **get a quote from John Baldry for this work.**

40) Collapsed wall in Church Lane – No longer an issue.

41) Defibrillator training – It was agreed that the Parish Council (PC) would be happy to support a training event. **WI to organise a training session.**

42) Repairs to alleyway from Thornhill and Thorpe Road – Cllr Castle confirmed that there were a number of potholes that need repairing. **Cllr Jenkins to have a look and get a cost.** It was agreed that **this should also be reported on Fix My Street.**

43) Planning Applications received – None.

Planning decisions received

WNS/2023/0249/FUL - Berry Furze, 12 Silver Street, Chacombe. Single storey rear extension.
Approved.

Notification of planning appeal

PP/W2845/D/23/3316373 – Re WNS/2022/0754/FUL - FORGE HOUSE, 7 THE RING, CHACOMBE, OX17 2JJ. Replacement of 14 windows with double glazed, flush fitting, white UPVC (white foil effect) leaded windows. **It was agreed that the PC will not make any representation to the appeal.**

44) Finance

- a) Approval of the bank statement balances as at 27.06.23 of £279.38 and £21,930.13 – Cllr Wilkin confirmed the balances stated are correct.
- b) Proposal to add further signatories to the bank mandate – It was proposed and agreed to add Cllrs Wright, Jenkins and Castle to the bank mandate as full power signatories with access to online banking. **Clerk to arrange bank mandate update.**
- c) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

09.06.23	ICO	Data Protection Fee	£35.00
16.06.23	SWALEC	Streetlighting 3 May to 1 Jun	£31.32
22.06.23	C R Lane Electrical	Defib installation	£196.63
22.06.23	Andrew Taylor	Bunting for Coronation	£72.33
22.06.23	Kirsty Buttle	Salary and office June	£516.19

Receipts: None

Payments yet to be made: Proposed and agreed.

Chacombe Village Hall	Hall hire Jan 23 to Jun 23	£42.00
Complete Ground Management Ltd	Grass cutting 4th, 5th, 17th, 19th May	£792.00

45) Information exchange – None.

Meeting closed @ 7.45pm

Date of next meeting – 4th September 2023

Signed..... Date.....