

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 5th June 2023** at **7pm** at Chacombe Village Hall.

Present: Cllr Taylor, Cllr Jenkins, Cllr Wright, Clerk.

In attendance – 4 members of the public.

24) Public Time from 7-7:15pm – 2 members of the public are new to the village and are interested in discussing the situation regarding parking on Thorpe Rd. The parishioners would appreciate some clarity on the car park and what their options are for parking without adding to the congestion in the village. The parishioners advised that one of the vehicles on the car park is registered as SORN. A parishioner asked why half of the grass down Beanfurlong hasn't been cut. The Parish Council (PC) did not know it hadn't been cut so **Cllr Taylor will contact the grass cutting contractor**. It was suggested by one of the parishioner present that the green area on Beanfurlong next to the car park could be turned into additional parking spaces. The parishioner also noted that they had an issue where the window on their car was smashed which they believe was caused by a stone from the grass cutting machines.

3 members of the public left the meeting.

Cllr Wright joined the meeting at 7:19pm.

25) Apologies – Apologies received - Cllr Wilkin, Cllr Castle, Cllr Tustian. Apologies accepted – None.

26) Proposal to co-opt Chris Williams onto the Parish Council – Proposed and agreed. Chris completed his Declaration of Acceptance of Office which was countersigned by the Clerk.

27) Declaration of interests on items on the agenda – None.

28) To approve the minutes of the meeting held on 02.05.23 – The minutes were proposed, agreed, and duly signed.

29) Outstanding matters/actions from previous meetings

- a) Possible speed reduction methods in the parish – No update.
- b) Defibrillator relocation – The new defibrillator has now been installed and registered with the Circuit.
- c) Status of existing defibrillator – A parishioner has reported that the box on the defibrillator at the school is flashing and is concerned that the defibrillator has a fault. The Clerk has advised that the fault is just with the box and the defibrillator is fully functioning. It was agreed to **put the purchase of a new defibrillator housing box on the next agenda**.
- d) Update re concerns raised about the state of the roads /potholes through the village – Some work has been done but there are still a number of potholes that need repair.
- e) To consider new electricity supply contract for streetlighting – It was proposed and agreed to sign up to the 2 year contract. **Clerk to arrange new contract**.
- f) To consider taking out a streetlighting maintenance contract – Defer to next meeting.

30) To agree councillor's link role re the allotments – It was proposed and agreed that Cllr Williams will take on this role.

31) To confirm completion of the quarterly asset safety check and address any issues raised – All checks have been completed with no major issues found. There are some minor issues including overgrown vegetation. **Clerk to take necessary actions to try to get the minor issues resolved.**

32) Planning Applications received

2023/5156/FULL - 4 Thornhill, Chacombe. Remove existing conservatory and single-storey flat roof extension. Two storey side extension to existing dwelling to provide additional bedroom at first floor, internal alterations to ground floor and first floor layout. Install new external door in place of existing window on south elevation. Replace and reposition boiler and oil tank. **No representations made.**

Planning decisions received

WNS/2023/0136/LBC - Cinders Cottage, 15 Silver Street, Chacombe. 1. Replace felt surface of flat roof extension at rear of house with modern rubber covering 2. Replace two existing roof lights in this roof with flush, roof level glass roof lights 3. Re-thatch main house roof (ridge only) in long straw 4. Replace three wooden windows in kitchen/hallway (in existing modern extension) with like for like wooden framed small square pane windows with integral double glazing 5. Repaint woodwork at front of the house, no colour change proposed 6. Replace rotting barge boards and failing guttering around flat roof - all like for like replacement. **Approved.**

33) Finance

- a) Approval of the bank statement balances as at 30.05.23 of £250.85 and £22,810.13 – Cllr Taylor confirmed that the balances stated are correct. It was agreed that due to Cllr Wilkin planning on moving away in the next few months the **Clerk should put a proposal on the next agenda to add all councillors to the bank mandate as signatories to ensure business continuity.**
- b) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

26.04.23	CPRE	Annual membership	£36.00
10.05.23	Complete Ground Management Ltd	Grass cutting 17th, 18th, 21st and 26th April	£498.00
10.05.23	Scott Forest	Fairground equipment hire	£500.00
17.05.23	SWALEC	Streetlighting 4 Apr to 2 May	£30.48
30.05.23	ARB (SVLP) Ltd	LED screen hire	£1,005.36
30.05.23	Kirsty Buttle	Salary and office May	£516.19
30.05.23	St John Ambulance	Medical provision for Coronation	£221.76
30.05.23	Gallagher	Berry Close Insurance	£380.75

Receipts: Noted.

26.04.23	WNC	Precept	£9,000.00
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34) Information exchange – None.

Date of next meeting – 3rd July 2023

Signed..... Date.....