

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 7th October 2024** at **7pm** at Chacombe Village Hall

Present: Cllr Tustian, Cllr Williams, Cllr Lester, Cllr Jenkins.

It was proposed and agreed that Cllr Williams should Chair the meeting due to the absence of the Chairman and Vice Chairman.

In attendance – 0 members of the public, Clerk.

50) Public Time from 7-7:15pm – None.

51) Apologies – Apologies received – Cllr Taylor. Apologies accepted – None. Cllr Wright advised that she will be arriving late.

52) Declaration of interests on items on the agenda – None.

53) To approve the minutes of the meeting held on 02.09.24 – The minutes were proposed, agreed, and duly signed.

54) Outstanding matters/actions from previous meetings

- a) Status of defibrillators – Both defibrillators have been checked and are active.
 - i) School site
 - ii) The Ring
- b) Website updates – Defer to next meeting.
- c) Update re Cllr Jenkins getting access to online banking – Defer to next meeting.
- d) Consideration of dates to hold a public session for Defibrillator and CPR Training – No response has been received from the school. It was agreed that rather than delay this any further the **Clerk should contact the people who were interested in taking part to ask them to provide details of some days/times that they would be available to attend a session and then the Clerk should book the session with the Village Hall and St John Ambulance.**

55) Request from Ron Bailey on behalf of Lord Foster of Bath to support their campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal – It was proposed and agreed to support this campaign. **Clerk to inform Ron Bailey.**

56) Planning Applications received - None

Planning decisions received

2024/0002/OUT - Land adjacent to Weavers, 17 Banbury Road, Chacombe. Outline application with all matters reserved for new dwelling [Resubmission of plans approved under S/2020/2003/OUT].

Approved.

57) Finance

- a) Approval of the bank statement balances as at 02.10.24 of £483.83 and £29,677.40 – Cllr Williams confirmed the balances stated are correct.
- b) To confirm completion of the second quarterly (Jul to Sep) Internal Controls financial check for 2024-25 – Cllr Williams confirmed the check has taken place and all was found to be in order.
- c) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

02.09.24	SSE	Streetlighting Jul 24	£66.04
26.09.24	Complete Ground Management	Grass cutting 20th and 23rd Aug	£396.00
26.09.24	E-on	Streetlighting maintenance qtr ending 30 Sep	£79.20
26.09.24	Kirsty Buttle	Salary and office Sep	£557.28
26.09.24	HMRC	Tax Sep	£3.80
30.09.24	Unity Bank	Account fee	£18.00
01.10.24	SSE	Streetlighting Aug 24	£66.04

Payments yet to be made: Proposed and agreed.

Parish Online	Annual subscription	£57.60
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Receipts: Noted.

29.08.24	National Grid	Wayleave	£62.66
17.09.24	Chacombe Village Hall	Donation	£1,320.00
30.09.24	Unity Bank	Interest	£143.80
27.09.24	WNC	Precept	£10,009.50

Cllr Wright joined the meeting at 7:34pm

- 58) Information exchange** – The PCC have advised that they will soon be putting in a planning application to fell a dead Scots Pine tree in the Churchyard. Cllr Tustian advised that due to availability of contractors the Fireworks display will be on 9th November this year.
- 59) Proposal to exclude the public and the press from the meeting in order to discuss a staff matter** – Proposed and agreed.
- 60) To review the Clerk's salary scale point in line with the Clerk's contract and appraisal** – Further to the clerk's annual appraisal it was proposed and agreed to increase the clerk's payscale by 1 pt to SCP26 to be backdated to 1st September 2024.

Meeting closed @ 7:42pm

Date of next meeting – 2nd December 2024

Signed..... Date.....