

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 6th February 2023** at **7pm** at Chacombe Village Hall

Present: Cllr Taylor, Cllr Wright, Cllr Jenkins, Clerk.

In attendance – 0 members of the public.

94) Public Time from 7-7:15pm – None.

95) Apologies – Apologies received - Cllr Castle, Cllr Tustian, Cllr Wilkin. Apologies accepted – None.

96) Declaration of interests on items on the agenda – None.

97) To approve the minutes of the meeting held on 09.01.23 – The minutes were proposed, agreed, and duly signed.

98) Outstanding matters/actions from previous meetings

- a) Possible speed reduction methods in the parish – Defer to next meeting.
- b) Defibrillator relocation - **Cllr Jenkins to forward a quote from an electrical contractor** for installation of the defibrillator to the Clerk asap. **Clerk to obtain additional quotes.** The Clerk has not yet ordered the new defibrillator and cabinet as the councillors need to decide whether to have a locked or unlocked cabinet. After some discussion it was agreed that the cabinet should be unlocked but if possible it should have an alarm on it to reduce the risk of vandalism. **Clerk to order defib and cabinet.**
- c) Status of existing defibrillator - The defibrillator has been taken for a software update so it is currently out of service and should be returned soon.
- d) To confirm completion of the outstanding sections of the quarterly asset safety check and address any issues raised - Cllr Wright confirmed the check has been completed with no issues raised.

99) Planning applications received

WNS/2023/0136/LBC - Cinders Cottage, 15 Silver Street, Chacombe. 1. Replace felt surface of flat roof extension at rear of house with modern rubber covering 2. Replace two existing roof lights in this roof with flush, roof level glass roof lights 3. Re-thatch main house roof (ridge only) in long straw 4. Replace three wooden windows in kitchen/hallway (in existing modern extension) with like for like wooden framed small square pane windows with integral double glazing 5. Repaint woodwork at front of the house, no colour change proposed 6. Replace rotting barge boards and failing guttering around flat roof - all like for like replacement. **Support.**

Planning decisions received - None

100) Plans for Coronation Celebrations - It was agreed that the Parish Council (PC) should start planning Coronation Celebrations with input from all village groups who wish to be involved. A parishioner has suggested that the PC give a commemorative item to each child/each household in the village as this was what was done for the late Queen's Coronation and they feel it is a good way to mark this momentous occasion in history. **Clerk to look into gift options and provide details to the PC for consideration. Clerk to write to village organisations advising of the PC plans and asking if they would like to get involved.**

101) Finance

- a) Approval of the bank statement balances as at 31.01.23 of £21,534.12 and £332.87 – Cllr Wilkin confirmed by e-mail that the balances stated are correct.
- b) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

18.01.23	SWALEC	Streetlighting 2 Dec to 3 Jan 2023	£32.43
26.01.23	Chris Jarvis	Install defib post	£105.00

26.01.23	Chacombe Sports & Social Club	Christmas Tree	£50.00
26.01.23	Marcus Young Environmental Services	Annual dog bin emptying 1 Apr 22 to 31 Mar 23	£1,528.80
26.01.23	Kirsty Buttle	Salary and office January	£505.79
26.01.23	HMRC	Tax January	£10.40
26.01.23	Kirsty Buttle	Expenses - SIM and Cloud storage	£14.99

Invoices yet to be paid: Proposed and agreed.

Chacombe Allotment Association	Repairs to gate	£187.55
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Receipts: Noted.

31.01.23	Chacombe Allotment Association	Annual rent	£50.00
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102) Information exchange – The Huscote Farm planning application is going to the planning committee on Thursday at 4pm. **Clerk to check if CPRE are putting someone forward to speak at this meeting.**
Cllr Wright advised that no letter was sent to the occupiers of Frontier Park as they had started to tidy it up within a few days of the decision being made to write to them.

Meeting closed @ 8:10pm

Date of next meeting – 6th March 2023

Signed..... Date.....