

CHACOMBE PARISH COUNCIL

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Minutes of a meeting of the Parish Council held on **Monday 3rd April 2023** at **7pm** at Chacombe Village Hall.

Note – The meeting started at 7:13pm due to the Annual Parish Meeting running over time.

Present: Cllr Taylor, Cllr Jenkins, Cllr Wilkin, Cllr Castle, Clerk.

In attendance – 2 members of the public.

- 1) Public Time from 7-7:15pm** – A parishioner asked the Parish Council (PC) to contact Highways to ask them to fix the potholes in the village as they are so deep they are causing a danger to road users. The PC advised that they are aware that Highways have marked the worst potholes up so it is believed they will be repaired soon but the PC will also report these on Fixmystreet to ensure there is a public record that they have been reported. Parishioners are also advised to report issues such as potholes directly on Fixmystreet. The parishioner also raised concerns about barriers having been left in a ditch at the side of Banbury Road, a short distance before the T-junction with the A361. The items in the ditch are causing it to overflow in the heavy rain. **Cllr Wilkin agreed to report this on Fixmystreet** as the parishioner is not able to access Fixmystreet. The parishioner asked if anything can be done about parking on verges in the village as particularly in the current weather the grass is being churned up and looks a mess which is made worse when the bin lorry has no option but to drive over verges when they can't get through on the road due to parked vehicles. The PC advised they are aware of this but are also aware that there is limited parking in the village so it is difficult to resolve. **The PC will put a notice out asking parishioners to be considerate in their parking and ensure they leave adequate space for the bin lorry.**

A parishioner asked if the PC has anything to do with road sweeping and clearing weeds in gutters. This is Highways responsibility so should also be reported on Fixmystreet.

A parishioner has contacted the clerk to ask when grass cutting will start, particularly in relation to the Churchyard. Cllr Taylor advised that they were going to be starting late March/early April but due to the wet weather it was not possible to start as planned. The Churchyard will be cut by the original team so shouldn't have the same problems as last year. **Cllr Taylor will contact the parishioner.**

- 2) Apologies** - Apologies received - Cllr Wright. Apologies accepted – None. Cllr Tustian was absent.
- 3) Declaration of interests on items on the agenda** – None.
- 4) To approve the minutes of the meeting held on 06.03.23** – The minutes were proposed, agreed, and duly signed.
- 5) Outstanding matters/actions from previous meetings**
- a) Possible speed reduction methods in the parish – Cllr Castle has e-mailed the leader of West Northants Council (WNC) who has replied and advised that he was not aware of the situation, apologised for the issue, and will ensure the issue is dealt with as a matter of urgency.
 - b) Defibrillator relocation – The **Clerk now has details to obtain quotes and instruct an electrician to install.**
 - c) Status of existing defibrillator – The defibrillator is functioning but the box is not as secure as it should be. This will be looked at when the new defib has been installed.
 - d) To confirm completion of the quarterly asset safety check of Z1 and address any issues raised - Defer to next meeting due to Cllr Wright's absence.
 - e) Concerns raised about the state of the roads /potholes through the village – In addition to the discussion included in public time there have been some complaints noted on Facebook and e-mails received by the PC. It was agreed that **Cllr Jenkins will contact the local district councillor whose**

focus is on Highways (Cllr Richard Solesbury-Timms), and Cllr Castle to write a letter to Highways listing the issues. Clerk to find out who at Highways to contact.

- f) No Mow May – It was agreed that the PC will not be taking part in No Mow May as the councillors felt that they need to ensure that public spaces are maintained in a way that is safe for use by all parishioners but that parishioners may wish to choose to take part in No Mow May individually.

6) Planning applications received - None

Planning decisions received – None

- 7) Progress re Coronation Celebrations** – A working group has put together and they are progressing a number of ideas. There will be some fairground rides although this is limited due to access to the field. The Village Hall are organising a house dressing competition for the Coronation.

- 8) Request from parishioner to scatter ashes on PC land** – The PC agreed that they have no objection to ashes being scattered on parish land.

9) Finance

- a) Approval of the bank statement balances as at 29.03.23 of £16,614.12 and £137.71 – Cllr Wilkin confirmed the balances stated are correct.
- b) Proposal to add the defibrillator and cabinet (£1,194) and defibrillator post (£259) to the asset register resulting in a new asset register value of £40,425 – Proposed and agreed.
- c) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

22.03.23	Chacombe Chimes	Annual donation	£935.00
22.03.23	Kirsty Buttle	Salary and office March	£505.59
22.03.23	HMRC	Tax March	£10.60
16.03.23	SWALEC	Streetlighting 2 Feb to 1 Mar	£28.46
22.03.23	Kirsty Buttle	Mobile phone share	£12.50
29.03.23	Severn C Products	Coronation souvenirs	£1,447.20

Receipts: None

- 10) Information exchange** – At the last meeting a parishioner raised concerns about dirty road signs and a missing footpath sign on the way up to Chacombe House. Cllr Wilkin has reported these on Fixmystreet and received responses advising that the signs are not dirty, it is the film on the signs breaking down and as they are still legible they will not be replacing them at this time, and they are not responsible for the footpath sign as it is not on the Highway.

Meeting closed @ 8:15pm

Date of next meeting – Tuesday 2nd May 2023

Signed..... Date.....