

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 7th April 2025** at **7pm** at The Chapel, Chacombe

Due to the Annual Parish Meeting over running the meeting started @ 7:43pm

Present: Cllr Tustian, Cllr Taylor, Cllr Williams, Cllr Jenkins.

In attendance – 1 member of the public, Clerk.

94) Public Time from 7-7:15pm – None.

95) Apologies – None.

96) Declaration of interests on items on the agenda – None.

97) To approve the minutes of the meeting held on 03.03.25 – The minutes were proposed, agreed, and duly signed.

98) Outstanding matters/actions from previous meetings

- a) Status of defibrillators – **To be checked by Cllr Williams asap.**
 - i) School site
 - ii) The Ring
- b) Website content – **Cllr Williams to complete updates soon. Clerk to advise Village Groups that if they want to advertise any events on the website they should e-mail the Clerk.**
- c) Update re Cllr Jenkins getting access to online banking - **Cllr Jenkins will get this sorted for the next meeting.**
- d) Consideration of dates to hold a public session for Defibrillator and CPR Training - It is proving very difficult to find a date where there are enough people available to host the session on a date that St John Ambulance are available and a venue is available. It was agreed not to book anything for now until the **Cllr Taylor** has managed **to get a response from the school** as to whether they want to be involved and would like to host the event at the school.

99) Planning applications received - None

Planning decisions received

2024/4723/LBC – Beeches, 37 Banbury Road, Chacombe. Listed building consent for the installation of electric vehicle charging point. **Approved.**

100) Finance

- a) Approval of the bank statement balances as at 01.04.25 of £10,289.76 and £13,766.54 – Cllr Williams confirmed the balances stated are correct.
- b) Confirmation of booking of Parish Council training Session for 16th June and consideration of suitable venue – The booking was confirmed and it was agreed that the session should take place in the Chapel. **Clerk to book the Chapel.**
- c) To confirm completion of the final quarterly (Jan to Mar) Internal Controls financial check for 2024-25 – Cllr Williams confirmed the check has taken place and all was found to be in order.

d) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

03.03.25	SSE	Streetlighting Jan 25	£66.04
28.03.25	Kirsty Buttle	Salary and office Mar 25	£583.44
28.03.25	HMRC	Tax Mar 25	£10.40
28.02.25	Unity Bank	Account fee	£6.00
31.03.25	SSE	Streetlighting Feb 25	£59.71
21.03.25	CPRE	Annual membership	£36.00
28.03.25	Chacombe Chimes	Donation	£500.00
31.03.25	Unity Bank	Account fee	£6.00

Receipts: Noted.

31.03.25	Unity Bank	Interest	£91.26
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Invoices to be paid: Proposed and agreed.

E-on Energy Solutions	Quarterly lighting maintenance to 31 Mar 25	£79.20
NCALC	Annual membership, Internal audit, and DPO	£684.74

101) Information exchange – None.

Meeting closed @ 8:04pm

Date of next meeting – 6th May 2025

Signed..... Date.....