

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 6th November 2023** at **7pm** at
Chacombe Village Hall

Present: Cllr Taylor, Cllr Wright, Cllr Tustian, Cllr Williams, Cllr Wilkin, Cllr Jenkins, Clerk.

In attendance – 2 members of the public.

56) Public Time from 7-7:15pm – A parishioner raised the following concerns with responses given in italic:

Overhanging trees/hedge on Wardington Rd haven't been cut back – *Cllr Wilkin advised that he reported them on Fixmystreet but West Northants Council (WNC) responded advising that they are not going to take any action as the vegetation is not causing any issues/does not meet the criteria for cutting back.*

A car parked on the bend near the bus stop is creating a blind spot – ***Cllr Taylor will have a look at this to see if anything could be done.***

There are wheelie bins on the pavement opposite the grange and when vehicles are travelling in both directions and don't have much time to stop they have damaged their wing mirrors on the bins due to the road not being wide enough for two vehicles - ***Cllr Taylor will speak to the owners of the bins to ask if they can be tucked in further.***

A member of the public left the meeting at 7:12pm.

A parishioner who is looking at putting in a planning application for a glamping pod attended the meeting to give some details about their plans. It will be as in keeping with the landscape as possible with it being turfed over the top.

57) Apologies – None.

58) Declaration of interests on items on the agenda – None.

59) To approve the minutes of the meeting held on 02.10.23 – The minutes were proposed, agreed, and duly signed.

60) Outstanding matters/actions from previous meetings

- a) Update re speed reduction programme plan – Coeval will get the speed limit changed on the Vehicle Activated Signs.
- b) Status of defibrillators
 - i) School site - The defib is fine but the new box can't go on yet due to a query re the electrical source. **Cllr Jenkins to replace the box asap and to check the expiry date of the defib pads.**
 - ii) The Ring – A check has been completed and all is functioning as it should be.
- c) Website updates
 - i) Ratification of the decision taken outside of a meeting due to the closure of the Parish Council (PC) e-mail accounts if a decision was not taken and paid for to sign up to a 3 year ultra website and e-mail package which includes a larger storage capacity for all e-mail accounts at a cost of £315.36 + VAT – Proposed and agreed.

- ii) Feedback from meeting with Sheerclass Ltd re options for updating the website to make it more of a central hub for the village groups – **Sheerclass Ltd will provide a quote for updates to the website.**
- iii) Proposal to have the Berry Close website information included on the PC website rather than them having a separate site – cost for this update is £100 – No longer required as this will be completed as part of the larger project to update the website.
- d) To receive quotes for a scrape and sand of wooden seats on Thorpe Road and the Plantation – Defer to next meeting.
- e) Update re adding signatories to the bank mandate – Cllr Jenkins has signed the form tonight and the **Clerk will submit it to the bank asap.**
- f) Update re Berry Close Charitable Trust membership – No further update. **Item to be taken off future agendas.**
- g) Councillor vacancies – West Northants Council has confirmed that no election has been called therefore the PC can proceed with co-option of a new councillor.

61) Planning Applications received

2023/7265/FULL - Chinner Farm, Thorpe Road, Chacombe. Variation of condition 2 (plans) WNS/2022/0745/FULL Demolition of redundant farm buildings. Conversion and extension of retained buildings for residential to increase the footprint of the east dwelling by 8.4% and not being built in accordance with approved plans. **Support.**

2023/7080/FULL - Thornhill House, 23 Middleton Road, Chacombe. Variation of Condition 6 of Planning Permission Reference S/2013/1647/FUL to allow for Use of Part of Ground Floor and All of First Floor of Existing Garage as an Ancillary. Residential Annexe and Short-Term Holiday Let Accommodation. **Support. (Response made using delegated powers).**

Planning decisions received

2023/6853/FULL - 8 Thorpe Road, Chacombe. Demolition of conservatory and erection of en-suite bedroom, utility room and porch, new pitch roof to garage. **Approved.**

62) Finance

- a) Approval of the bank statement balances as at 31.10.23 of £564.55 and £24,129.78 – Cllr Wilkin confirmed the balances stated are correct.
- b) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers: Proposed and agreed.

30.09.23	Unity Bank	Service charge	£18.00
17.10.23	SWALEC	Streetlighting 2 Sep to 2 Oct	£88.48
25.10.23	Parish Online	Digital mapping	£57.60
25.10.23	Kirsty Buttle	3 year ultra website package	£376.38
25.10.23	Complete Ground Management	Grass cutting 12th Sep	£396.00
25.10.23	Kirsty Buttle	Salary and office Oct and back pay Sep	£540.31
25.10.23	HMRC	Tax Oct	£5.00
25.10.23	Andrew Taylor	Refreshments for Berry Close meeting	£44.00
31.10.23	Kirsty Buttle	Ink cartridge	£50.99

Receipts: Noted.

29.09.23	WNC	Precept	£9,000.00
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30.09.23	Unity Bank	Interest	£133.92
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Payments to be made: Proposed and agreed.

Royal British Legion	Poppy Appeal donation	£50.00
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63) Information exchange – A parishioner from Beanfurlong has contacted the council about a car parked on the verge which is now causing large vehicles to damage the verge due to how far out it is parked. The councillors checked the land registry for the area and it appears that the car is parked on the vehicle owners land therefore the PC do not believe there is anything that can be done about it. **Chairman to update the parishioner who contacted the PC.**

Thanks were expressed to the Sports & Social Club for running the fireworks event which took a lot of work, particularly given the poor weather. It was confirmed that as usual the PC will be making a £50 contribution to the Sports & Social Club to help fund the village Christmas Tree.

Cllr Wilkin advised that due to relocation he is resigning from the council and this is his last meeting. The PC thanked Cllr Wilkin for all of the work he has done during his time on the council. **Clerk to publish the relevant vacancy notices.**

Meeting closed @ 8:01pm.

Date of next meeting – 4th December 2023

Signed..... Date.....