

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 8th April 2024** at **7pm** at Chacombe Village Hall

Present: Cllr Taylor, Cllr Williams, Cllr Tustian, Clerk.

In attendance – 0 members of the public.

- 1) Public Time from 7-7:15pm** – None.
- 2) Apologies** – Apologies received from Cllr Wright. Apologies accepted – None.
- 3) Declaration of interests on items on the agenda** – None.
- 4) To approve the minutes of the meeting held on 04.03.24** – The minutes were proposed, agreed, and duly signed.
- 5) Outstanding matters/actions from previous meetings**
 - a) Status of defibrillators
 - i) School site – Check has been completed and updated to The Circuit.
 - ii) The Ring – Check has been completed and updated to The Circuit.
 - b) Website updates – Cllr Taylor and Cllr Williams are meeting with the website developer tomorrow to discuss the ideas for the website.
 - c) Update re Cllr Jenkins and Cllr Wright getting access to online banking and removal of Ralph Wilkin from the mandate – Cllr Taylor and the Clerk signed the mandate to remove Ralph Wilkin. **Clerk to submit signed form to Unity Bank.** Due to the absence of Cllr Jenkins and Cllr Wright their status re online banking is unknown.
 - d) Feedback from the Fraud and Scam Awareness session with the police – 15 people attended and the session was well received.
 - e) Consideration of dates to hold a public session for Defibrillator and CPR Training – It was agreed that when writing to the village groups to ask if they would like to submit a report for the Annual Parish Meeting the **Clerk should also ask the groups if their members would be interested in attending a defib training session and if so, what days and times are best for them** in order to help the Parish Council (PC) arrange a suitable session for as many people as possible.
 - f) Further information re the Parish Council Domain Helper Service – supporting parish councils to move to a .gov.uk domain – It was agreed that it probably isn't worth the time and cost at this time but the **Clerk agreed to send the relevant documentation to Cllrs Williams and Taylor for them to review** the guidance and inform the PC if they feel that anything important has been missed from the information provided to the PC by the Clerk.
- 6) Planning Applications received**

2024/1463/FULL – Jeffs Farm, Thorpe Road, Chacombe. Extension to existing agricultural building. **Support.**

Planning decisions received

2024/0357/FULL – Weavers, 17 Banbury Road, Chacombe. Erection of a single storey timber garden room to replace shed. **Approved.**

2024/0302/FULL – 19 Thornhill, Chacombe. Proposed single storey front extensions with associated internal and external works. **Approved.**

23/03428/OUT and associated appeal- OS Parcel 7921 South Of Huscote Farm And North West Of County Boundary, Daventry Road, Banbury. Outline planning application for the construction of up to 140,000 sqm of

employment floorspace (use class B8) with ancillary offices and facilities and servicing and infrastructure including new site accesses. Internal roads and footpaths, landscaping including earthworks to create development platforms and bunds, drainage features and other associated works including demolition of the existing farmhouse. **Refused.**

7) Finance

- Approval of the bank statement balances as at 02.04.24 of £127.99 and £18,703.68 – Cllr Taylor confirmed the balances stated are correct.
- To confirm completion of the fourth quarterly (Jan to Mar) financial check – Cllr Williams confirmed the check has taken place and all was found to be in order.
- To note and approve the following payments and receipts

Payments made since last meeting using delegated powers: Proposed and agreed.

04.03.24	SSE	Streetlighting January 2024	£65.92
28.03.24	Kirsty Buttle	Salary, office, and expenses Mar	£558.26
28.03.24	HMRC	Tax Mar	£9.00
28.03.24	John Baldry	Clean, sand, and treat bench Thorpe Road	£80.00
28.03.24	Chacombe Methodist Church	Hall hire for scam awareness talk	£15.00
31.03.24	Unity Bank	Account fee	£18.00
03.04.24	SSE	Streetlighting Feb 24	£61.67

Receipts: Noted.

04.01.24	Wardington Parish Council	Contribution to Clerk's laptop	£112.22
05.03.24	Allotment Association	Annual rent	£50.00
05.03.24	Sports & Social Club	Donation to PC	£1,555.00
31.03.24	Unity Bank	Interest	£134.61

Invoices to be paid: Proposed and agreed.

E-on	Quarterly street lighting maintenance	£79.20
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- Plans for the Annual Parish Meeting (APM) – Clerk to e-mail organisations to ask if they would like to submit and/or read out a report at the meeting.** The APM will be held at 6:30pm followed by the PC meeting at 6:45pm.
- Information exchange – None.**

Meeting closed @ 7:37pm

Date of next meeting – 13th May 2024

Signed..... Date.....