

CHACOMBE PARISH COUNCIL

E-mail: clerk@chacombeparishcouncil.org.uk

Minutes of a meeting of the Parish Council held on **Monday 3rd June 2024** at **7pm** at Chacombe Village Hall

Present: Cllr Taylor, Cllr Williams, Cllr Jenkins, Cllr Wright, Clerk.

In attendance – 1 member of the public.

22) Public Time from 7-7:15pm – None.

23) Apologies – Apologies received - Cllr Tustian. Apologies accepted – None.

24) Proposal to co-opt Colin Lester onto the Parish Council (PC) – It was proposed and agreed to co-opt Colin onto the PC. Colin completed his Declaration of Acceptance of Office which was countersigned by the Clerk.

25) Declaration of interests on items on the agenda – None.

26) To approve the minutes of the meeting held on 13.05.24 – The minutes were proposed, agreed, and duly signed.

27) Outstanding matters/actions from previous meetings

- a) Status of defibrillators – Cllr Williams confirmed both have been checked and are working,
 - i) School site
 - ii) The Ring
- b) Website updates – The new pages have been published. Some updates re councillor information are required.
Clerk to provide details to Cllr Williams regarding updates required and he will make the changes. Cllr Williams will continue to discuss potential improvements with the website developer.
- c) Update re Cllr Jenkins and Cllr Wright getting access to online banking – Defer to next meeting.
- d) Consideration of dates to hold a public session for Defibrillator and CPR Training – Cllr Wright has contacted the school to ask if they are interested in taking part in a session but they have not replied. **Cllr Wright to chase this up.**

28) Proposal to donate up to 50% of the cost of a container for the Village Hall with a cap on the PC donation of £1500 – Proposed and agreed. **Clerk to inform Chairman of the Village Hall Committee.**

29) Planning Applications received - None

Planning decisions received

2023/7979/FULL – Marsh Farm, Banbury Road, Chacombe. Erection of Steel portal framed building to cover existing Silage Clamp. **Approved.**

30) Finance

- a) Approval of the bank statement balances as at 28.05.24 of £778.83 and £28,203.68 – Cllr Taylor confirmed the balances stated are correct.
- b) To confirm completion of the quarterly asset checks and agree any actions required – All checks have been completed with no issues raised.
- c) To note and approve the following payments and receipts:

Payments setup but not yet cleared since last meeting using delegated powers: Proposed and agreed.

Complete Ground Management	Grass cutting 10th and 23rd Apr	£792.00
Clear Councils	Annual parish insurance	£469.21
Gallagher	Insurance Berry Close	£380.75
Kirsty Buttle	Salary and expenses	£573.46
HMRC	Tax May	£3.80

Receipts: None

- 31) To consider the possibility of reducing the number of PC meetings held each year** – It was agreed that Feb, June, and November, should be removed from the current schedule so meetings will be held in January, March, April, May, July, September, October, and December. **Clerk to put an article in the Chacombe Chimes re the new meeting schedule and advise the Village Hall re hall bookings.**
- 32) Information exchange** – A meeting of the Berry Close Charitable Trust has taken place and the following roles have been allocated: Secretary – Dominic Gold, Felicity Vernon - Treasurer, Acting Chairman - Cllr Andrew Taylor.

Meeting closed @ 8:16pm

Date of next meeting – 1st July 2024

Signed..... Date.....